



TITAS GAS TRANSMISSION & DISTRIBUTION PLC.

(A Company of Petrobangla)

Ref. No. 28.13.0000.030.06.001.24/1364

Date : 01 December, 2024

Notice of the 43rd Annual General Meeting

Notice is hereby given to all Concerned of Titas Gas Transmission & Distribution PLC that the 43rd Annual General Meeting of the Shareholders of the company will be held on Tuesday, 24 December 2024 at 6:30 P.M. virtually by using Digital Platform (Hybrid System) through the link, <https://titasgas43rdagm.virtualagmbd.to> to transact the following business and adopt necessary resolutions

Agenda:

1. To receive, consider and adopt the Audited Financial Statements for the year ended 30 June, 2024 together with the reports of the Directors' and Auditors' thereon;
2. To declare Dividend for the year ended 30 June, 2024 as recommended by the Board;
3. To elect Directors in accordance with the provision of the Company's Act, 1994 and the Articles of Association of the Company;
4. To appoint Statutory Auditors for Audit of Accounts of the Company for the year ended 30th June, 2025 and fix their remuneration;
5. To appoint Compliance Auditors for the year ended 30th June, 2025 and fix their remuneration; and
6. To approve appointment of the Independent Directors.

Special Agenda:

- A : To determine the authority for the issuance of the preference shares against the government equity of TK. 282.75 crore; and
- B : To approve the loans given to Gas Transmission Company Limited (GTCL) and Bangladesh Petroleum Exploration and Production Company Limited (BAPEX)

By Order of the Board

Akond Md. Mahbubul Islam
01/12/2024

(Akond Md. Mahbubul Islam)

Company Secretary

Notes:

1. The "Record Date" has been fixed on Wednesday, 17 November, 2024. The Shareholders' names appearing in the Register of Shareholders of the Company in the Depository on the "Record Date" will be eligible to attend the AGM and to receive the Dividend.
2. Any Shareholder of the Company eligible to attend and vote at the Annual General Meeting or may appoint a proxy to attend and vote on his/her behalf. The proxy form duly filled in and signed by the Shareholder and stamped (Tk.20.00) must be submitted at the Registered Office (Titas Gas Bhaban, 105, Kazi Nazrul Islam Avenue, Kawran Bazar C/A, Dhaka-1215) of the Company at least 48 hours before the meeting.
3. As per BSEC order No. BSEC/CMRRCD/2009-193/08 dated 10 March 2021, the imminent 43rd AGM of the Company shall be conducted through **Digital Platform(Hybrid System)**.
4. The members are requested to participate 01 (one) hour (BD time) before commencement of the AGM by using link <https://titasgas43rdagm.virtualagmbd.com>. In case of logging in to the System, the members need to put their 16 digit BO ID numbers as user name and share number as password (based on record date data) to proof their identity.



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5. The link of virtual AGM and detail procedures to participate in the AGM shall be notified to the valued shareholders' E-mail ID and contact number in due course and these will also be available on Titas Gas T & D company PLC.'s website at www.titasgas.gov.bd. Annual Report 2023-24 will also be available in company's website www.titasgas.gov.bd.
5. Shareholders are requested to submit their written option to receive dividend to the Company's Share Department on or before 10 December, 2024. In case of non-submission of such option with the stipulated time, the dividend will be paid of as deemed appropriate by the Company
7. Concerned Brokerage houses/DPs are requested to provide detail list (Shareholder's name, BO ID, client-wise shareholding position, applicable tax rate with ETIN no., contact Person, DP's Bank Account's Information etc.) of their margin accountholders who hold shares on record date to Company's Share Department & soft copy in MS Excel format to titasshare@gmail.com on or before 10 December, 2024.